

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
DECEMBER 28, 2018
9:00 AM REGULAR SESSION**

**Commissioners met in regular session. Commissioner Don Gross
and Commissioner Frank Berka were not present.**

- 1. Invocation.**
Prayer said by Judge Fowler
- 2. Pledges.**
- 3. Consider and take action on approval of:**
 - A. The minutes of previous meeting:**
Motion to approve the minutes of previous meeting as written made by
Mike Spencer
Second by Paula Gentry
Paula Gentry and Mike Spencer voted for.
Motion approved. (Minutes of meeting held on December 14th)
 - B. Payroll changes:**
Motion to approve payroll changes made by Mike Spencer
Second by Paula Gentry
Paula Gentry and Mike Spencer voted for.
Motion approved.
Copies attached.
 - C. Payroll:**
Motion to approve payroll made by Mike Spencer
Second by Paula Gentry
Paula Gentry and Mike Spencer voted for.
Motion approved.
Copy attached.

D. Budget amendments:

Motion to approve budget amendments made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

Copy attached.

E. Accounts payable:

Expense Approval Report:

Motion to approve accounts payable made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

Copy attached.

F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; and applications for use of Upshur County roads and rights-of-way and permit requests.

Motion to record all documents listed above made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

Copies attached.

4. Discuss and take action to adopt a Resolution in Support of Texas Historical Commission Grant to update the Upshur County Courthouse Preservation Master Plan.

Motion to approve the Resolution stated above made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

Copies attached.

- 5. Discuss and take action to approve an interlocal Agreement with DPS for the County provided DPS Civil employee.**

No action taken at this time.

- 6. Discuss and take action to approve revised contract with ETEX for phone and internet service.**

Motion to approve the revised contract with ETEX made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

Copy attached.

- 7. Discuss and take action to appoint members to the Emergency Services District Board.**

Motion to appoint Marc Nichols, Bubba DeBerry and Shelby Henderson to the ESD Board made by Paula Gentry

Second by Mike Spencer

Paula Gentry and Mike Spencer voted for.

Motion approved.

- 8. Discuss and take action to award the Jail food contract.**

Motion to award the Jail food contract to Sysco made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

Copy attached.

- 9. Discuss and take action to purchase an office chair and three counter stools for the Tax Office out of non-departmental furniture and fixtures.**

Motion to approve the purchase of three stools and one chair for the Tax Office out of non-departmental furniture and fixtures made by Mike Spencer

Second by Paula Gentry

Paula Gentry and Mike Spencer voted for.

Motion approved.

10. Discuss and take action to approve out of state travel for librarian.

Motion to approve the out of state travel for the librarian made by Paula Gentry
Second Mike Spencer
Paula Gentry and Mike Spencer voted for.
Motion approved.

11. Discuss and take action to adopt the New Upshur County Policy and Procedure Manual.

No action taken at this time.

12. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

